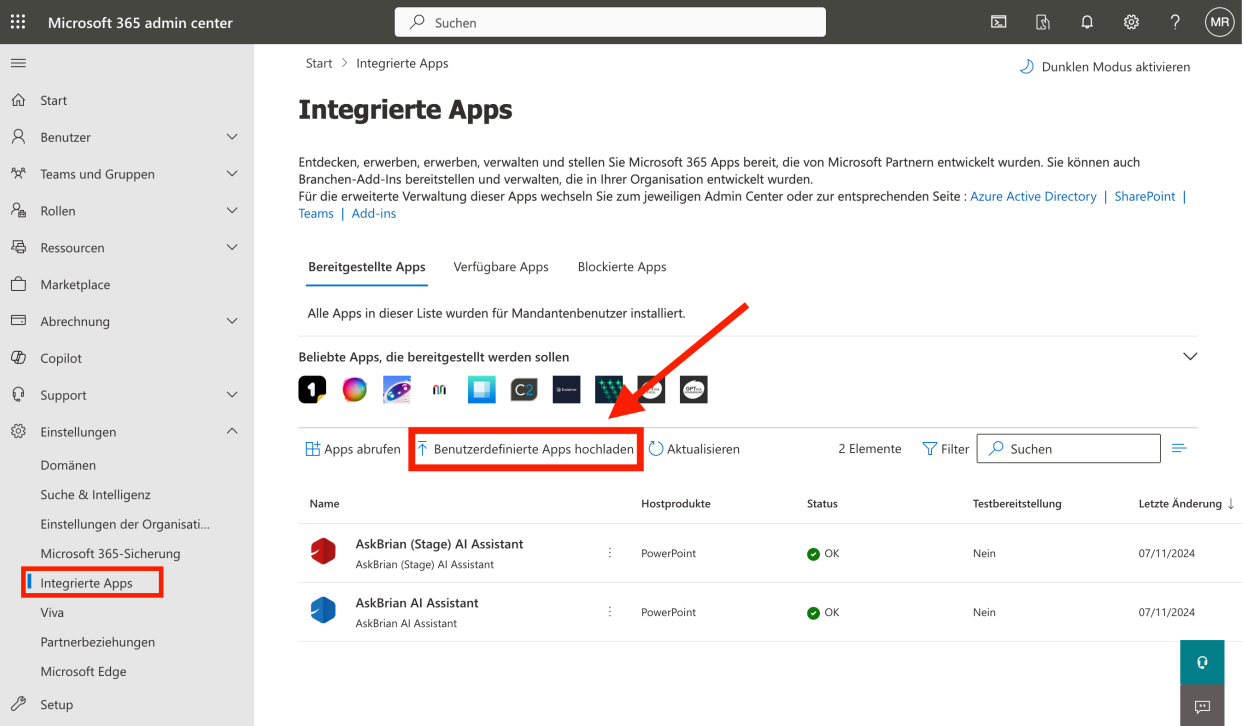


To add the AskBrian PowerPoint add-in to your organization as an administrator, follow these steps:

Deploying the Add-in

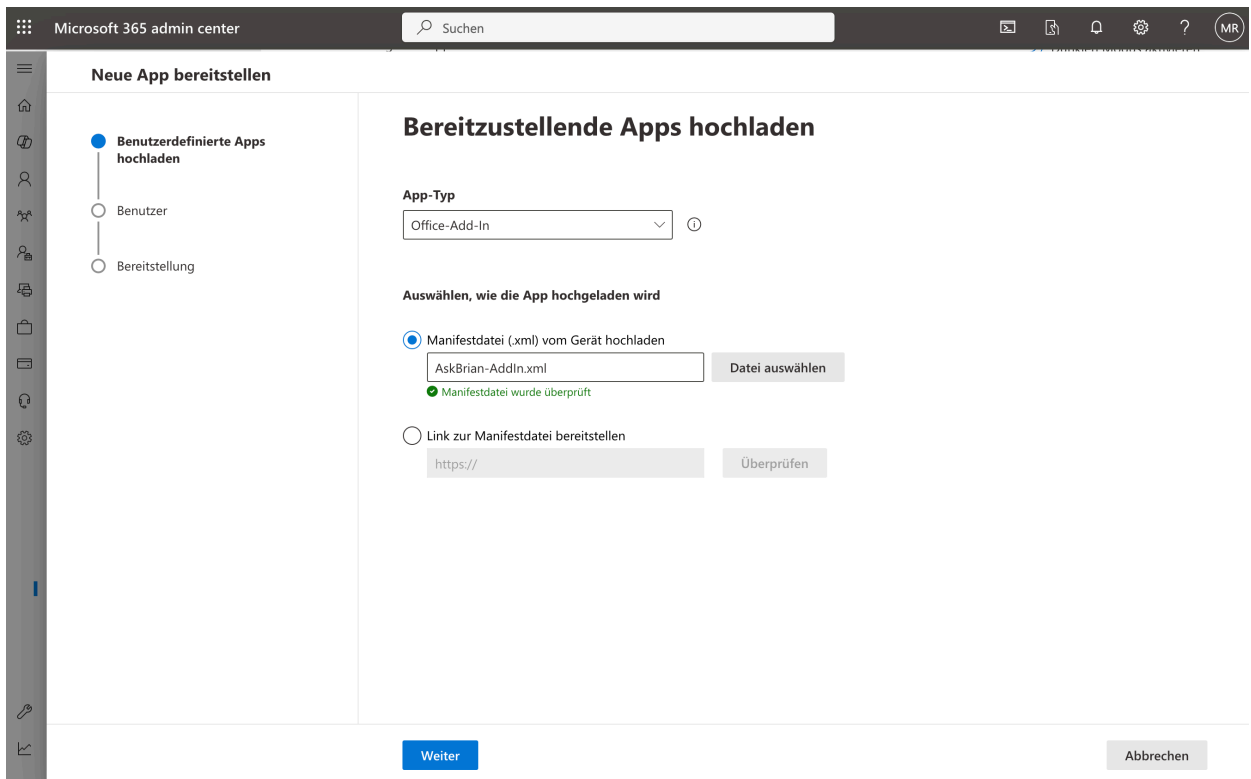
1. Access the Microsoft 365 Admin Center by going to <https://admin.microsoft.com> [6].
2. In the left navigation menu, expand "Settings" and select "Integrated apps"[4].
3. On the Integrated apps page, select "Upload custom apps"[4].



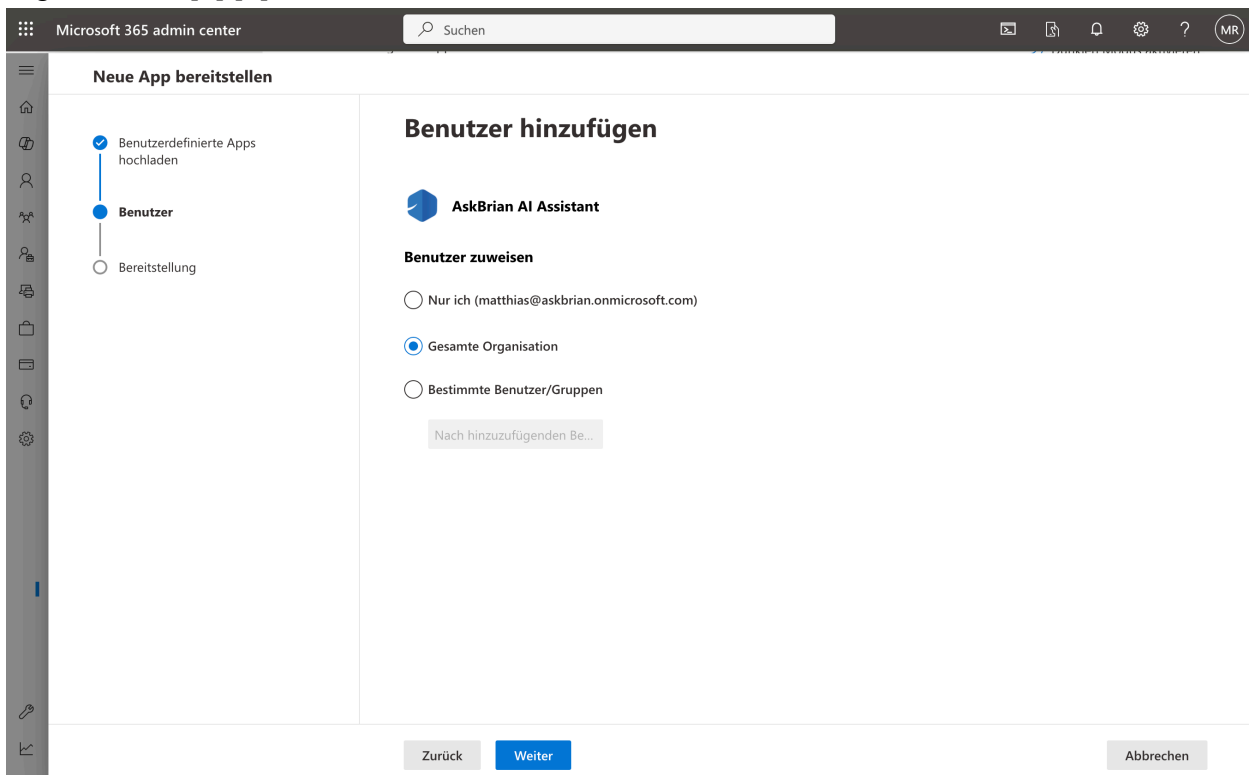
The screenshot shows the Microsoft 365 Admin Center interface. The left navigation pane has 'Integrierte Apps' selected. The main content area is titled 'Integrierte Apps' and includes a search bar and a list of apps. A red box highlights the 'Benutzerdefinierte Apps hochladen' button, and a red arrow points to it from the 'Beliebte Apps' section.

Name	Hostprodukte	Status	Testbereitstellung	Letzte Änderung
AskBrian (Stage) AI Assistant AskBrian (Stage) AI Assistant	PowerPoint	OK	Nein	07/11/2024
AskBrian AI Assistant AskBrian AI Assistant	PowerPoint	OK	Nein	07/11/2024

4. Select "Office-Add-In" and choose the manifest file "AskBrian-AddIn.xml" for your PowerPoint add-in by clicking "Choose File"[4].



5. After selecting the file, click "Upload"[4].
6. In the "Assign Users" section, select to deploy the add-in to everyone in your organization [4] [6]



7. Click "Deploy" to finalize the deployment[4].
8. Complete the process by clicking "Next" and then "Close"[4].
9. In the next Section "Accept permissions requests", select "Accept permissions". Follow the steps, to accept the requested permissions. Wait for the "Permissions accepted" confirmation.

Neue App bereitstellen

- Benutzerdefinierte Apps hochladen
- Benutzer
- Bereitstellung**
- Berechtigungen
- Fertig stellen

Berechtigungsanforderungen akzeptieren

Lesen Sie die App-Berechtigungen und -Funktionen sorgfältig durch, bevor Sie fortfahren.

App-Berechtigungen und App-Funktionen

AskBrian AI Assistant

PowerPoint

Berechtigungen akzeptieren

App-Berechtigungen:

- Allows the app to read, create, update and delete the signed-in user's files.
- Allows the app to see and update the data you gave it access to, even when users are not currently using the app. This does not give the app any additional permissions.
- Allows users to sign in to the app with their work or school accounts and allows the app to see basic user profile information.
- Allows the app to see your users' basic profile (e.g., name, picture, user name, email address)

App-Funktionen:

- ReadWriteDocument
- SendReceiveData

Zurück

Weiter

Abbrechen



matthias@askbrian.onmicrosoft.com

Angeforderte Berechtigungen

Für Ihre Organisation überprüfen



AskBrian PowerPoint Addin

think-cell Software GmbH 

Diese App benötigt folgende Berechtigungen:

- ✓ Vollzugriff auf Benutzerdateien
- ✓ Zugriff auf Daten beibehalten, für die Sie Zugriff erteilt haben
- ✓ Grundlegendes Profil von Benutzern anzeigen

Wenn Sie zustimmen, erhält diese App Zugriff auf die angegebenen Ressourcen für alle Benutzer in Ihrer Organisation. Niemand sonst wird zur Überprüfung dieser Berechtigungen aufgefordert.

Durch Akzeptieren dieser Berechtigungen erlauben Sie dieser App, Ihre Daten gemäß den [Vertragsbedingungen](#) und den [Datenschutzbestimmungen](#) zu verwenden. Unter <https://myapps.microsoft.com> können Sie diese Berechtigungen ändern. [Details anzeigen](#)

Wirkt diese App verdächtig? [Hier melden](#)

Abbrechen

Akzeptieren

Microsoft 365 admin center

Suchen

Neue App bereitstellen

- Benutzerdefinierte Apps hochladen
- Benutzer
- Bereitstellung**
- Berechtigungen
- Fertig stellen

Berechtigungsanforderungen akzeptieren

Lesen Sie die App-Berechtigungen und -Funktionen sorgfältig durch, bevor Sie fortfahren.

App-Berechtigungen und App-Funktionen

AskBrian AI Assistant
PowerPoint ✔ Berechtigungen akzeptiert

App-Berechtigungen:

- Allows the app to read, create, update and delete the signed-in user's files.
- Allows the app to see and update the data you gave it access to, even when users are not currently using the app. This does not give the app any additional permissions.
- Allows users to sign in to the app with their work or school accounts and allows the app to see basic user profile information.
- Allows the app to see your users' basic profile (e.g., name, picture, user name, email address)

App-Funktionen:

- ReadWriteDocument
- SendReceiveData

Zurück Weiter Abbrechen

10. In the section "Finish", finalize deployment by clicking "Finish deployment".

Microsoft 365 admin center

Suchen

Neue App bereitstellen

- Benutzerdefinierte Apps hochladen
- Benutzer
- Bereitstellung**
- Berechtigungen
- Fertig stellen

Bereitstellung überprüfen und fertig stellen

Ihre ausgewählten Einstellungen überprüfen und bereitstellen.

Bereitzustellende Apps

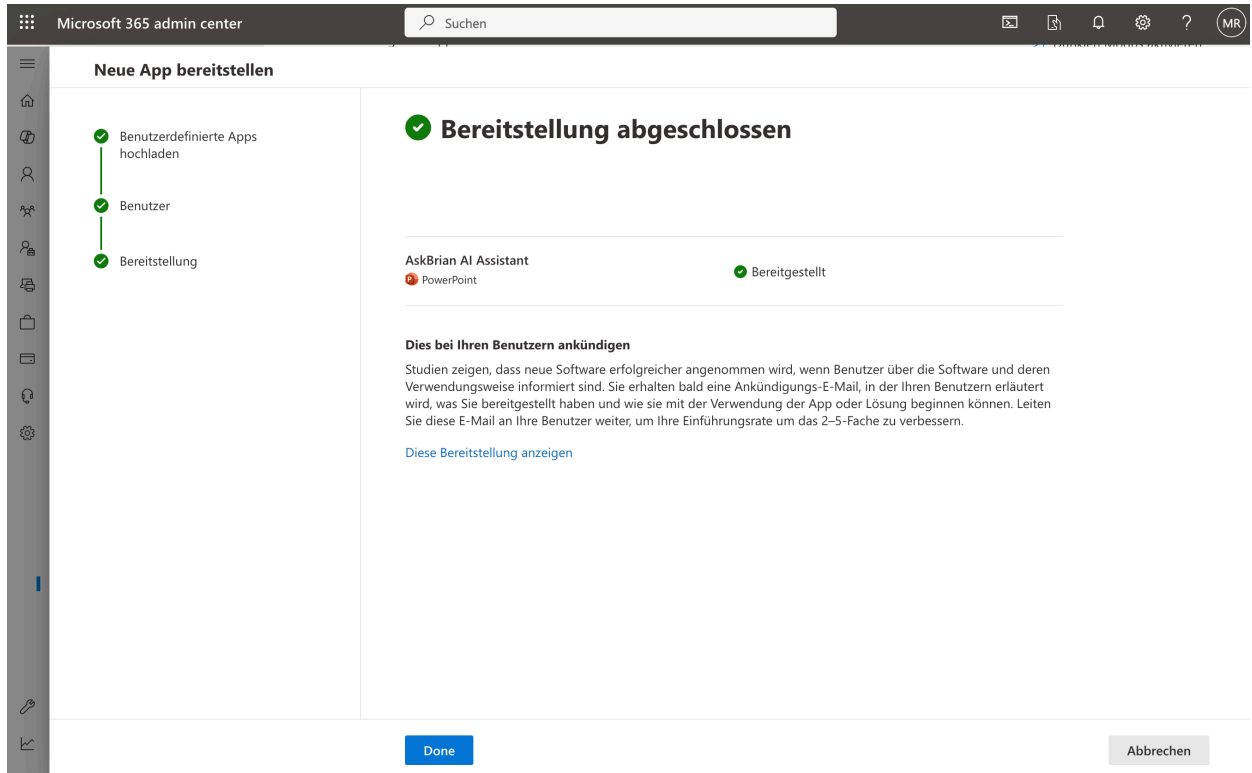
AskBrian AI Assistant
PowerPoint

Zugewiesene Benutzer

Ganze Organisation

Zurück **Bereitstellung fertig stellen** Abbrechen

11. Wait for the Deployment to complete and the respective message is shown.



Important Notes

- You must have exchange admin rights to deploy PowerPoint add-ins to your organization[4].
- It can take up to 24 hours for the add-in to appear in users' PowerPoint ribbons[4].
- This centralized deployment method is designed for corporate deployments and requires no additional client or server configuration[3].

Accessing the Add-in

Once deployed, users in your organization can access the add-in in PowerPoint by:

1. Opening PowerPoint
2. Going to the "Insert" tab
3. Clicking on "Get Add-ins" or "My Add-ins"
4. Finding the newly deployed add-in in the "My Add-ins" tab[2]

By following these steps, you can successfully add a PowerPoint add-in to your organization as an administrator, making it available to your users through centralized deployment.

Citations:

[1] <https://support.microsoft.com/en-us/office/video-build-an-org-chart-using-the-text-pane-fdd0499e-aa4a-4464-b467-1503e52d0b98>

[2] <https://support.microsoft.com/en-us/office/add-or-load-a-powerpoint-add-in-3de8bbc2-2481-457a-8841-7334cd5b455f>

[3] <https://www.youtube.com/watch?v=p3aeO9muEI8>

- [4] <https://www.c-sharpcorner.com/article/how-to-deploy-powerpoint-add-ins-to-your-organization/>
- [5] <https://www.presentationload.com/blog/organizational-chart/>
- [6] <https://learn.microsoft.com/en-us/microsoft-365/admin/manage/manage-deployment-of-add-ins?view=o365-worldwide>
- [7] <https://www.lucidchart.com/pages/how-to-make-an-org-chart-in-powerpoint>
- [8] <https://getmygraphics.com/blog/2-ways-insert-powerpoint-add/>
- [9] <https://support.microsoft.com/en-us/office/install-the-microsoft-office-organization-chart-add-in-39353e37-f8df-4a3e-9925-6be1a75087e5>